

# Canonium Learning Trust



## Charging Policy

Adopted: 2019/2020

Next review: 2022/2023

The following policy addresses the issue of Charging for all academies in the Trust.

### **Aims and objectives**

Our aim is to provide all education and materials during school hours for free. No charge will be made for any activity undertaken as part of the Curriculum but may ask for voluntary contributions towards the cost of a visit or visitors.

### **Voluntary contributions**

When organising school visits or visitors, which enrich the curriculum and educational experience of the children, an academy invites parents/carers to contribute towards the cost of the visits or visitors. All contributions are voluntary. If they do not receive sufficient voluntary contributions, the visits or visitors may be cancelled. If visits or visitors take place, they will not exclude any child who has been unable to make a voluntary contribution.

### **Residential visits**

On a residential visit, which takes place in school time or mainly school time (to provide education directly related to the Curriculum) there will be no charge for the education. However, a charge to cover the costs of the board, lodging and travel expenses is made. If parents/carers are experiencing financial difficulties, they are invited to write in confidence to the Headteacher, of their child's academy, to seek support.

### **Music tuition**

All children study music as part of the normal school curriculum. No charge is made for this.

There is a charge for individual or small-group music tuition, since this is an additional curriculum activity, and not part of the Curriculum. Peripatetic music teachers teach these individual or small-group lessons. A charge is made for these lessons. Parents/carers are given information about additional music tuition at the start of each academic year.

### **Activities outside of school hours**

Clubs and activities run outside of school hours by teachers from all academies are free.

Clubs and activities run by private organisations outside of school hours may have a charge attached to them, however the academy is encouraged to subsidise and supports activities or individual families where it can.

### **Damage/loss to property**

In the cases of wilful or malicious damage to an academy's equipment, breakages or loss of school books on loan to children, the Headteacher may decide it right to make a charge. Each incident will be dealt with on its own merit and at the Headteachers discretion of each individual academy.

## **Lettings**

Each individual academy will make its facilities available to outside users at a charge of at least the cost of providing the facilities. The scale of charges is determined (annually) by the Board of Trustees and forms part of a separate Lettings policy

## **Other charges**

The Headteacher, Board of trustees or teaching and Learning Council may levy charges for miscellaneous services up to the cost of providing such services, e.g. photocopying

## **Remissions**

There will be no charge for board and lodgings for pupils whose parents/carers are receiving income support, income based job seeker's allowance, family credit or disability working allowance. Charges for other 'chargeable activities' may also be fully or partially remitted. Details of any remission arrangements will be made clear when parents/carers are informed of charges for individual activities.